

**Congresswoman Suzanne Bonamici  
Academy Nomination Application  
Instruction Sheet**

1. **Application Packet:** The applicant must complete the entire application packet, even if some of the information was previously provided to another agency. The applicant must be a legal resident of Oregon and reside in the First Congressional District to be considered for nomination by Congresswoman Suzanne Bonamici. If the applicant is temporarily residing outside of Oregon, be sure to provide both addresses on the application form.
2. **Preference:** Because of the large number of qualified applicants and the limited number of nominations, each applicant will be considered for their first-choice academy. If an applicant merits a nomination and the first choice is not available, the applicant will be considered for his or her second choice.
3. **Method of Nomination:** Congresswoman Bonamici uses the "competitive nomination" selection process for academy candidates. Using this method, up to ten nominations are submitted by our office to each academy. These ten people are selected based on their high school scholastic and extracurricular record, results of the College Entrance Examination Board test with an amplified consideration on letters of recommendation, and personal theme essay. These nominees then compete on the academy level for the appointment.
4. **Documentation to be sent to Congresswoman Bonamici:**
  - A. **Application Form with List of Extracurricular Activities,**  
To be completed by the applicant and returned to our office. The Application Form and Extracurricular Activity Form are included with this packet.
  - B. **Personal Theme Essay**  
The Personal Theme Essay is a (1,000-word) essay explaining the applicant's motivation for attending an academy.
  - C. **High School Principal, Head of School or Guidance Counselor Evaluation Form**  
To be filled out by the applicant's high school principal, head of school, or guidance counselor. In the case of home-schooled candidates, the principal/head of school/guidance counselor letter may be written by a relative.
  - C. **Letters of Recommendation**  
Please send three letters of recommendation, at least one of which must be from a teacher, but someone other than the person who fills out the evaluation form (page 5). All recommendation letters must be from non-relatives. It is a good idea to follow up on requests for letters of recommendation to ensure that they have been mailed to our office prior to the deadline of **5:00 p.m. on Monday, November 15, 2021.** If the applicant is temporarily residing outside the state of Oregon, the applicant may include recommendations from out of state.
  - D. **High School Transcript**

This needs to be mailed/emailed directly from the high school to Congresswoman Bonamici after the completion of the applicant's junior year. If the applicant has graduated from high school, preparatory school, or college, a final high school transcript and transcript of advanced study should also be submitted.

E. College Entrance Examination Board Scores:

The applicant is required to forward the results of their SAT or ACT exam to our office directly from the testing agency. Test scores delivered from any source other than the testing agency will not be considered. **Congresswoman Bonamici's score codes are 4023 for the SAT and 7627 for the ACT.** The applicant's counselor can provide a list of the dates these tests are being offered, and it is suggested that the applicant take the test at the earliest possible date in order to ensure that Congresswoman Bonamici's office will receive the applicant's scores by our nomination deadline. For students applying for admission to an academy Class of 2026, we have been informed most academies will continue their "test flexible" policy which begun last year. We encourage students to take college entrance examinations (ACT or SAT) and have their official scores sent to us and interested academy. However, in the event a student is unable to take the tests, we will review the student's application without penalty. If a student is seeking consideration for admission without college entrance examinations, the academy will ask the student to provide supporting information concerning test availability, cancellation, etc. for inclusion in their application for the Academy Admissions Board to review.

5. **Physical Requirements:** Carefully review the section of the academy catalog outlining its physical requirements. Due to travel inconveniences for many applicants, the physical examination is not a prerequisite for nomination. However, the academy administers a very comprehensive physical after nominations are made, and the applicant must pass this examination in order to continue in the competition for appointment.

Congresswoman Bonamici is very aware of the importance of an academy nomination to the applicant and each completed file is carefully considered on the individual applicant's own merits. To give time for a thorough evaluation of each file, it is crucial that all of the documentation requested be received in Congresswoman Bonamici's District Office **by 5:00 p.m. on Monday, November 15, 2021.** Applicants with incomplete files will not be considered. Cooperation in supplying your complete application packet, including all required attachments all at once is appreciated. Due to the large numbers of applications that must be processed, please be sure to notify the office if the applicant is no longer interested in competing for a nomination or if the applicant has any further questions.

Mail the application to:

Congresswoman Suzanne Bonamici  
12725 S.W. Millikan Way, Suite 220  
Beaverton, OR 97005

Email the application to:

[Espen.Swanson@mail.house.gov](mailto:Espen.Swanson@mail.house.gov), Operations Coordinator

**APPLICATION FOR NOMINATION  
TO A UNITED STATES MILITARY ACADEMY**  
To be completed by the applicant. Please type or print in ink.

Date: \_\_\_\_\_ Social Security Number: \_\_\_\_\_

Full Name: \_\_\_\_\_

Permanent Oregon Address: \_\_\_\_\_

City, State and Zip Code: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Place of Birth: \_\_\_\_\_

Parent/Guardian's Name: \_\_\_\_\_

Parent/Guardian's Name: \_\_\_\_\_

High School: \_\_\_\_\_ Counselor: \_\_\_\_\_

High School Phone: \_\_\_\_\_ Year of Graduation: \_\_\_\_\_

If you have attended college:

Name: \_\_\_\_\_

Years attended: \_\_\_\_\_

Uncorrected Visual Acuity: \_\_\_\_\_

Academy 1<sup>st</sup> Choice: \_\_\_\_\_

Academy 2<sup>nd</sup> Choice: \_\_\_\_\_

## EXTRACURRICULAR ACTIVITIES

Please list the extracurricular activities that you have been involved with in high school and the number of years of involvement:

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Please list any previous employment and hours per week:

After School:

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Summer:

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Athletic participation (high school only):

Sport	Grade	Varsity	Position	Letters/Captain	Awards
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Please note which test(s) you have taken, when you took it, and your score:

SAT I: \_\_\_\_\_ Scheduled Test Date: \_\_\_\_\_ Score: \_\_\_\_\_

SAT II: \_\_\_\_\_ Scheduled Test Date: \_\_\_\_\_ Score: \_\_\_\_\_

ACT: \_\_\_\_\_ Scheduled Test Date: \_\_\_\_\_ Score: \_\_\_\_\_

## HIGH SCHOOL PRINCIPAL, HEAD OF SCHOOL, OR GUIDANCE COUNSELOR EVALUATION FORM

This form must be completed by the high school principal, head of school, or guidance counselor for the candidate applying for a congressional nomination to one of the United States Service Academies. It must be received in Congresswoman Bonamici's District Office by the **November 15, 2021** deadline.

Applicant's Name: \_\_\_\_\_

Name of School: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Address: \_\_\_\_\_

(Please include City, State, and Zip code)

Applicant's year in school: \_\_\_\_\_ Numerical Jr. Class Rank: \_\_\_\_\_ GPA: \_\_\_\_\_

SAT I Score: Verbal \_\_\_\_\_ Math \_\_\_\_\_ ACT Score: \_\_\_\_\_

SAT II (if applicable): Subject: \_\_\_\_\_ Score: \_\_\_\_\_

Subject: \_\_\_\_\_ Score: \_\_\_\_\_

Subject: \_\_\_\_\_ Score: \_\_\_\_\_

Leadership Characteristics: \_\_\_\_\_

\_\_\_\_\_

Personality Traits: \_\_\_\_\_

\_\_\_\_\_

Ability to work under pressure: \_\_\_\_\_

\_\_\_\_\_

Ability to get along with others: \_\_\_\_\_

Additional comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Principal/Head or Counselor's name (please print)

Date

\_\_\_\_\_

\_\_\_\_\_

Signature

Title

\_\_\_\_\_

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